Dunn Housing Authority

Fall Edition October 2018

Community Pride



Dunn Housing Authority Debbie Woodell, Executive Director 817 Stewart Street PO Box 1028 Dunn, NC 28334 910-892-5076

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Congratulations Mrs. Dot!!!

It is with mixed feelings as we announce the retirement of one of our dear friends and employees. Dorothy McLamb better known as "Mrs. Dot" has been our Secretary for eighteen years and has decided that the time has come to retire.

Mrs. Dot came to work with us under the leadership of former Executive Director, Darlene Maynard. She has worked hard to learn the ins and outs of public housing and always put forth the extra efforts to help others. She has gone out of her way many times to help those in need, whether it be housing, a prayer or a just a kind word.

In 2017 she was offered the position of Housing Manager, but felt she was in the position of Secretary for better reasons and decided not to accept the position. Dot has done a wonderful job for Dunn Housing Authority and will be greatly missed. We know that even though she will be missed as she retires from Dunn Housing Authority, she will not completely retire. She will be involved in many other activities, and being the true humanitarian that she is, she will continue to find a way to help people.

However, she has promised to stay in touch and visit us whenever possible (we plan to hold her to that). We would like to wish her the very best in her new endeavors! We love you Mrs. Dot! You are a wonderful lady.



Dusty return vents.

It is very important to keep your return vent free of dust. Dust on the vent keeps air from circulating through out your unit causing your HVAC unit to run more trying to maintain the temperature. Also, if you have furniture or other items blocking the return vent it can keep air from circulating. When unit is unable to circulate it will cause your heating bill to be higher. Maintenance changes filters every month so that your unit runs more efficiently. We need you to do your part to help us maintain the efficiency of your unit. Please help us to help you. Working together works.





Bad







Trash
Please place your
trash in bags before
putting in the can. The
lid can get opened and
trash can be blown all
over your community.



Stop!! Before you place it beside the curb call Public Works to see when it will be picked up. Don't let it cost you a trash fee please. Call 910-892-2948.



Reminder

Please notify the Dunn Housing Authority office when you have a change in your phone number. We need to be able to contact you in case of emergency.



Maintenance Work Orders

Please remember to call work orders in as early as possible. And if it is not an emergency we will respond as quickly as possible. Work orders need to be signed by the resident after the work has been completed. Remember when you come into the office to check and see if you have any work orders that have not been signed.



Safety Tips for Halloween!

Have kids carry glow sticks or flashlights to help them see and be seen.

Always walk on sidewalks or paths and keep watch for cars.

Children under the age of 12 should not be alone at night without adult supervision. It is better to stay in familiar areas to treat or treat.

Decorate costumes and bags with reflective tape and light colors.

Get lots of candy and enjoy.

Housekeeping Duties of Tenant

The tenant must pay all rent legally due under the lease and perform certain day-to-day maintenance duties in order to enforce the landlord's duties under the Residential Rental Agreements Act. The tenant's duties are as follows:

Keep that part of the premises which he occupies and uses as clean and safe as the conditions of the premises permit and cause not unsafe or unsanitary conditions in the common areas and remainder of the premises which he uses (this includes but is not limited to walls, stove, refrigerator, floors and yards. Dispose of all ashes, rubbish, garbage and other waste in a clean and safe manner.

Keep all plumbing fixtures in the dwelling unit or used by the tenant as clean as their condition permits.

Not deliberately or negligently destroy, deface, or remove any part of the premises or knowingly permit any person to do so.





A Beautiful Fall

The leaves are changing and so is the weather.

It's time to put away the shorts and put on a sweater.

Halloween is near and Thanksgiving is coming.

My favorite time of year this is becoming.

Trash Collection Days

Powell Village— Tuesday Mckay Court— Tuesday Washington— Monday Harnett Terrace-Friday



Please keep trash
picked up on your
lawn. Just because you
didn't put it there
doesn't mean you
should not pick it up.



Florence

So glad the storm was not what had been predicted. Bad enough but could have been so much worse. On Tuesday September 18, 2018 I observed an Outstanding Resident Ms. Christiana Spears and her sons and some of their friends out picking up limbs and raking up leaves. Thank you so much. It is great to see residents have pride in their community. Also a thank you to other residents whom I see picking up trash and raking and sweeping sidewalks. Thanks to Ms. Lillian Nelson, Ms. Kathy McBryde, Ella Thompson and Diana Blue it is greatly appreciated.

The Harnett County Health Department offers classes to help you stop smoking and also nutrition/healthy living classes. If interested please let Marsha know and we will try to get a class started....

Fall Word Scramble

nes marries and the sale, sale, sale,	ARREST OF ARREST APPLIES AND ADDRESS OF THE PERSON AND ADDRESS.
	rite the letters in the bases. Use the letters in the word that answers the riddle.
ULQIT	
LAVEES	
BEEESTRMP	
SVRTAEH	
TECTHUNS	
AUMUTN	
ATOLFLOB	
Q. What do you get when you drop a pumptin?	

Exterminating Schedule

Powell Village—The first Thursday of each month.

McKay Court—The second Thursday of the month.

Washington Heights—The third Thursday of the month.

Harnett Terrace— The fourth Thursday of the Month.

HVAC filters will be changed during this time and the smoke detectors will also be checked. Remember if a smoke detector is found to not be in place during this time it is a \$100.00 fine. Make sure to report any beeping smoke detector and do not remove it yourself.



Vacating the Unit.... Moveouts. If you decide to vacate your dwelling unit, your are required to give a Fifteen (15) day written notice to the administrative office. If notice is not given, you will be charged rent for the remainder of the required (15 day period).



Effective November 1, 2018. Rent is due on the 1st day of the month. It is considered late if not paid by the 5th day. If not paid by the 5th day a late fee of \$15 is added to your rent amount. Avoid paying the extra fee.

Welcoming New Secretary

While we regret the retirement of Mrs. Dot we would like to welcome Mrs. Suzzan Hayes as the new Secretary for Dunn Housing Authority. By now, most of our residents have met Mrs. Hayes. She first came to work with us on June 4th as a full-time temporary employee. She has learned her duties well and we hope she enjoys her position and working with staff and residents as much as we enjoy working with her.



Dunn Police Department

You may have noticed the police presence in some of our communities. We would like to welcome those officers to our Neighborhoods. Please make them feel welcome.



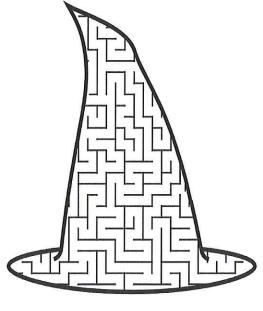
Annual Inspections

Dunn Housing Authority has begun inspections of all dwelling units. We are inspecting units as required by HUD for normal wear and tear, damage to units, blocked egresses and housekeeping. Please make sure your unit is ready for inspection. Stoves, floors and all other areas of your unit should be clean. Utility closets should be clean at all times to avoid fire hazards. Do not allow furniture or other objects to obstruct windows or doors. You will be notified by letter in advance of the inspection schedule for your community. Thank you for your cooperation.



Recipes

Submit to Marsha one of your favorite holiday desserts and I will pick 3 recipes for the Holiday newsletter. And I will place recipe in newsletter with your name.



Flu Season.....
It is upon us. Be sure to take care of yourself and watch those cold and flu germs.....